

CAREER OPPORTUNITIES IN BANKING

The Bank of Punjab is one of the fastest growing Banks in Pakistan with its profound existence of over 33 years. It operates through a network of **850+** real-time online branches and ATMs across the country. The Bank has established a strong foundation while offering premium banking services with major focus on un surpassed value added services for its customers through advanced solutions.

In line with the Bank's progression strategy, we invite applications from experienced, dedicated and performance-driven professionals for the following position(s) in our **People & Organizational Excellence Group**. The following job profiles offer excellent opportunity for the right candidates desirous of building a long term career in a dynamic organization:

Position	Job Summary / Major Responsibilities	Eligibility Criteria
<p>Manager Talent Acquisition (Grade: AVP/VP)</p> <p>Location: Lahore</p> <p>Positions: 02</p>	<ul style="list-style-type: none"> The position is responsible to perform headhunting of resources for vacancies across THE Bank with the objective to hire best fit for the job. In addition to the above the ideal incumbent will be responsible to: Develop congenial working relationship with vendors, Head Hunters, executive search firms (domestic/international) for timely inductions Run recruitment drive by participating in career fairs, visiting universities for introducing BOP and attract potential future leaders Liaison with vendors to design, review and implement assessment where as and when required Design and develop job advertisements keeping in view organization culture, future plans and approved structure Comply with yearly recruitment plan and ensure pre-approved organizational structure is used for hiring purpose Ensure all recruitment remains within the approved budget (in terms of both Monetary & Head Count) Develop SLA with business groups & ensure implementation Directly responsible to ensure error free preparation of Recruitment Documentation/Cases as per Bank's Policies/Procedures Adhere and comply with all Bank's Policies/Procedures/SOPs in particular pertaining to Talent Acquisition Ensure capacity planning, team building, and effective execution of deliverables along with competitive, productive and position work culture 	<p>Qualification: Minimum Bachelor's or equivalent degree from an HEC recognized local/ foreign university.</p> <p>Experience: Minimum 06 years of related experience.</p> <p>Age: Up to 55 Years as of August 04, 2024.</p>

Important Note:

- Only shortlisted candidates shall be called for interview. No TA/DA will be admissible.
- The Bank of Punjab reserves the right to accept or reject any application(s) without assigning any reason(s) thereof.
- The Bank is an equal opportunity employer. Females, minorities and PWDs and Transgender are encouraged to apply.
- The above position(s) carry market based competitive remuneration.

Individuals fulfilling the above mentioned criteria are encouraged to apply online through BOP career portal <https://www.bop.com.pk/available-jobs> latest by **August 04, 2024**.

BOP Phone Banking: 111-267-200 www.bop.com.pk

